



Prospectus 2024-25

- ARTS
- COMMERCE

(Affiliated to Himachal Pradesh University, Shimla)

GOVT. DEGREE COLLEGE, CHAIL KOTI

District Shimla-171012 (H.P.)

Admission Schedule 2024-25

Particulars	Period	Days
Submission of Admission Forms for the Session 2024-25	06.06.2024 to 15.07.2024	32 Days
Display of 1 st Merit List	15.07.2024	
Fee Deposit	16.07.2024 to 18.07.2024	03 Days
Display of 2 nd Merit List	18.07.2024 (Up to 05:00 PM)	
Fee Deposit	19.07.2024 to 20.07.2024	02 Days
Orientation of 1 st Year Students	22-07-2024	
Regular Teaching	23.07.2024 to 28.10.2024	79 Days
	04.11.2024 to 31.12.2024	48 Days
	05.02.2025 to 29.03.2025 (Remedial Classes beyond normal teaching hours(atleast 48 hours)	45 Days
		08 days
	Total Teaching Days	180 Days

SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION:

1. Matriculation Certificate for date of birth.
 2. 10+2 Certificate.
 3. Applicant's Signature.
 4. Parents'/Guardian's Signature.
 5. Original Character Certificate duly issued by the institution last attended or by a Gazetted Class-I Officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not be issued more than six months prior to the date of admission.
 6. Passport size photograph.
 7. H.P. Domicile Certificate.
 8. Category Certificate (SC/ST & Others), if applicable.
 9. Copy of Aadhar Card (UID)
 10. Affidavit wherever applicable.
 11. A student who has passed the previous examination from another board/university must submit original Migration Certificate.
- (Note: All original certificates must be produced at the time of documents verification.)



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From Principal's Desk

Dear Students,

I welcome you all in the new phase of your life. College is a place which helps you in fulfilling your dream by acquiring knowledge and skills. Education is a blend of academic excellence and creativity. We believe in the capacity of every student to grow and excel in his/her field with different talent and potential.

Teaching is involving students not only their learning journey but also encouraging them in developing their skills simultaneously. We are fortunate to have a team of committed and expert teaching staff and supporting staff. I assure you that no stone will be left unturned in helping you to accomplish your goal.

At present, the college is running in the old building of primary school. From the current academic session, the college may shift to the new building with all facilities like modern class rooms, well equipped library, play ground, girls' common room and an open air theatre. This year we are offering (BA) Bachelor's Degree in arts and (B.Com) Bachelor's Degree in Commerce and hopeful that in near future will be able to start (B.Sc) Bachelor's in Science.

College not only provides knowledge to the students but also helps in their overall development with various co-curricular activities, cultural activities and sports activities. They can also become part of NSS, Rovers and Ranger, Road Safety Club, Eco Club and other subject societies. Ragging is strictly prohibited in the college. Discipline and good behaviour are most important for all the college students. We will be happy to become part of your journey. Looking forward to you to become part of this college.



Government Degree College, Chail Koti

Our Vision

To enable students to be the masters of their destiny by instilling in them a spirit of free inquiry, scientific attitude and respect for the value system. We aspire to train young minds to acquire and generate new forms of knowledge through an extended array of scientific learning and creative endeavours.

Mission

Our mission is to provide holistic and quality education to the students, to empower and equip them with skills and prepare them to perform in rapidly globalizing world.

Brief Profile of the Institution

Located in the lush green region of Koti village of Junga sub-tehsil, Govt. Degree College Chail-Koti came into existence on 1st June 2014 as a co-educational institution. Surrounded by the towering deodar trees, apple orchards and variety of wild flowers, the college campus invariably exhibits the different hues of beauty and makes an environment for concentrated learning. Beginning with 39 students, the college initially offered Arts stream with English, Hindi, Political Science, Economics, Sociology, History, Mathematics and Physical Education. The commencement of commerce classes in June 2015 was a milestone for the college as the students now get the wider choice of subjects. Music is the food of soul, and as such, the college feels privileged to have got Music Instrumental as one more subject in the Arts stream. After initial days of anchorlessness, the classes began in a private accommodation provided free of cost by *Shri O.P. Sharma* at Koti. After a prolonged struggle, the efforts of the Principal and Staff of the college bore fruit as one Gram-Sewak Hut, one Guard Hut and an old P.H.C. were handed over by the respective departments to the college so that the classes could run smoothly. Eventually, the foundation stone of the college building was laid down by *Lt. Shri Virbhadra Singh*, the then Chief Minister of Himachal Pradesh, on 17th May, 2015 near Govt. Primary School. The Primary School building handed over to the college to facilitate the smooth running of classes. After the clearance of forest land in favour of education department under FCA Act 1980, the construction work of the new college building started in July 2020 which is now complete in all respects. In current session, the college will start working in the new building. In the new building we have modern class-rooms, ITC labs, library, girls' common room and canteen. We have big playground for the students having interest in sports. We are planning to introduce new add-on courses according to the need and the interest of the students. Since its inception, the college is committed to provide the students with quality education with its motto of *Gyanam Param Balam* (Knowledge is Supreme Power). In order to achieve our goal and ensure the all-round development of the students, we offer programs such as NSS and organize various co-curricular and extra-curricular activities throughout the year along with regular academic activities. As a team, we are moving ahead with the aim to make the students better equipped to face the challenges of life, both professionally and personally. More details about the students and its activities can be accessed on the college website: www.gdcchailkoti.edu.in

The Faculty

Dr. Deepshikha Bhardwaj (Principal)

Teaching Staff

Faculty of Arts

S. No.	Subject	Name	Designation
1	History	Dr. Subhash Kapta	Associate Professor
2	Sociology	Dr Amrit Mehta	Assistant Professor
3	Mathematics	Mr. I P Negi	Assistant Professor
4	Political Science	Dr. Devender Chand	Assistant Professor
5	English	Dr. Suresh Kumar	Assistant Professor
6	Economics	Dr. Susheel Mehta	Assistant Professor
7	Music (I)	Dr. Hemant Sharma	Assistant Professor
8	Physical Education	Prof. Harinder Thakur	Assistant Professor
9	Hindi	Prof. Bobija Sharma	Assistant Professor
10	English	Vacant	

Faculty of Commerce

S.No.	Designation	Name	Subject
1	Assistant Professor	Dr. Ajay Kumar	Commerce

Non-Teaching Staff

S.No.	Designation	Name
1	Assistant Librarian	Sh. Prem Lal Sharma
2	Tabla Vadak	Vacant

Office Staff

S.No.	Designation	Name
1	Office Superintendent(Grade – II)	Sh. Naresh Kumar Sharma
2	Senior Assistant	Vacant
3	Clerk	Sh. Yamuna Dutt Sharma
4	Clerk	Vacant
5	Peon	Sh. Krishan Singh
6	Peon	Smt. Uma Devi
7	Peon	Sh. Narender Thakur
8	Peon	Smt. Geeta
9	Peon	Vacant



Admission Committees for the Session 2024-25

(B.A./B.Com 1st, 2nd and 3rd year)

Timings: 10 a.m. to 3 p.m.

Dean Admission: - Dr. Subhash Kapta

S.No.	Class	Convenor	Members
1	B.A. I	Dr. Amrit Singh Mehta	Dr. Devender Chand Dr. Susheel Kumar Mr. Harinder Thakur
2	B.A. II & III	Prof. I.P. Negi	Dr. Suresh Kumar Dr. Hemant Sharma Prof. Bobija
3	B.COM	Dr. Ajay Kumar	Dr. Susheel Kumar

Choice Based Credit System (CBCS)

From the session **2013-14**, the Himachal Pradesh University adopted the UGC system of CBCS with an aim of improving the quality of education and the employability of students. It allowed the students to choose their subjects from a wide range of inter-disciplinary courses which are at par with other universities and colleges as approximately 70% syllabus was same across the universities of the country and only 30% deviation was allowed to the affiliating University. From the session **2018-19**, the University adopted the Annual system of examination keeping in mind the difficult topographical terrain of the state.

Some of the important features of the Annual system are as follows:

1. It is an annual system.
 2. A candidate has to choose either the stream of Arts or Commerce.
 3. Courses of a subject are of three types- Core courses (CC), Elective Courses (EC) and Ability Enhancement Courses (AEC).
- **Core Courses:** Core Courses comprise of two types—Compulsory Courses and Discipline Specific Courses (DSC). The students will have to study English and Hindi in first two years as compulsory courses. A student is also required to study two DSCs in the first two years of the TDC Programme.
 - **Elective Courses (DSE):** A course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidates' proficiency/skill is called an elective course. A student is required to study 4 Discipline Specific Electives (DSE) and two Generic Elective (**GE**) courses of Inter-Disciplinary nature in the fifth and the sixth semesters/third year. Generic Elective courses are to be chosen from the pool of courses other than the Discipline Specific Courses already opted by the students.

- **Ability Enhancement Courses:** The Ability Enhancement Courses are of two kinds: Ability Enhancement Compulsory Courses (AECC) and SEC/ AEEC (Skill Enhancement Courses/ Ability Enhancement Elective Courses). A Student is required to study 2 AECC Courses in first year itself out of Environmental Science (EVS)/ English Communication/ Prayogenmulak Hindi/ Modern Indian Languages (MIL) where EVS is compulsory. A student is also required to choose 2 SEC/ AEEC courses in 2nd year and remaining 2 SEC/ AEEC courses in 3rd Year. AECC Courses are the courses based upon the content that leads to knowledge enhancement. The SEC Courses are value-based and /or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. For more details go to the page number 12-13.
4. All the courses are defined with a title and a code. These are required at the time of filling online examination form. A wrong entry of the subject code or the paper title will be detrimental like delaying the results. A list of these courses is provided at the end of Prospectus. Each of these courses is awarded a fix number of Credits which is either 6 or 4. A student has to earn 132 Credits in three years (44 Credits in one year i.e. $44 \times 3 = 132$) to earn the degree of Under-Graduation (UG). For the purpose of credit determination, instruction is divided into three components i.e. lectures, tutorials and practical-work.
 - One lecture as well as one tutorial of one hour each in a week is considered as one credit.
 - One practical of two hours in a week is considered as one credit.
 5. The following table shows the detail of courses:

For the Award of Bachelor's Degree in Arts & Commerce

Year	Core Courses (6 Credits each)		Elective Courses (6 Credits each)		Ability Enhancement Courses (4 Credits each)		Total Credits
	Core Compulsory (CC)	Discipline Specific Core (DSC)	Discipline Specific Elective (DSE)	Generic Elective (GE)	Skill Enhancement Course (SEC)	Ability Enhancement Compulsory Course (AECC)	
1 st	Eng- 1 (6)	DSC 1 A (6)	NA	NA	NA	EVS (4)	44
		DSC 1 B (6)					
	Hindi-1 (6)	DSC 2 A (6)	NA	NA	NA	Eng/ Hindi Communication (4)	
		DSC 2 B (6)					
2 nd	Eng- 2 (6)	DSC 1 C (6)	NA	NA	SEC 1 (4)	NA	44
		DSC 1 D (6)					
	Hindi- 2 (6)	DSC 2 C (6)	NA	NA	SEC 2 (4)	NA	
		DSC 2 D (6)					
3 rd	NA	NA	DSE 1 A (6)	GE 1 (6)	SEC 3 (4)	NA	44
			DSE 1 B (6)				
	NA	NA	DSE 2 A (6)	GE 2 (6)	SEC 4 (4)	NA	
			DSE 2 B (6)				
							132



6. The Evaluation System of CBCS:

- Each paper is of 100 marks.
- The progress of a student in all courses/ papers is evaluated through an external as well as internal system.
- The external system is the usual one-an examination at the end of academic session called End Term Examination (ETE), that is conducted by the Himachal Pradesh University. It is of 70 marks.
- The remaining 30 marks are awarded through an internal evaluation system that is called Continuous and Comprehensive Assessment (CCA).
- The CCA has 04 components- Assignments, Class Attendance, Class Test & a Mid-Term Examination (MTE).
- The Assignment is awarded as well as evaluated by the course teacher. It is of 10 marks.
- The Class Test is also conducted by the course teacher. It is of 05 marks.
- MTE is a formal exam that is conducted by the college authority after the completion of 75% syllabus. It carries 10 marks. Attendance in MTE is compulsory.
- 75% Attendance in a course is compulsory as per HPU regulations. There is a reward of marks if a student attends more than 75% of the total lectures delivered by the course teacher which are awarded in the following pattern:

75% - 80%	80% - 85%	85% - 90%	90% - 95%	Above 95%
1 Mark	2 Marks	3 Marks	4 Marks	5 Marks

- The minimum passing marks will be 40% in aggregate. However, 35% each in Internal Assessment (IA) and End Term Examination (ETE) will be compulsory. For practical examination, the minimum pass marks shall be 40%, and in case a candidate fails to score 40% in the practical examination, the candidate shall be considered fail in that subject.
- A candidate failing in either one or two subjects/papers shall be given compartment in that subject/paper and s/he shall be eligible for promotion to the next class. S/he will have to clear the compartment in the subject(s) concerned. For this, the candidate shall be awarded two chances, one at the Supplementary stage and the other in the next Annual examination/ ETE. The University shall not award the degree unless the candidate clears the compartment in all papers. It has to be done within five years from the date of admission to his/her course.
- A candidate failing in three or more subjects/papers shall be treated as fail.
- The successful candidates shall be classified as follows on the combined results of Part I, II and III of the B.A./B.Com. program:

First Division	: 60% marks or more in the aggregate
Second Division	: 50% marks but less than 60%
Third Division	: Less than 50%
- The students will be required to complete the degree in not less than three years and not more than five years.

Permitted Subject Combinations BA/ B.Com 1st Year

Arts Stream: (Total No. of Seats: 60)

The college offers the following subjects in the Arts Stream which have been divided into three groups. A candidate is required to choose Discipline Specific Course 1(DSC -1 [Main Subject]) in which s/he wants to pursue Skill Enhancement Course (SEC) in 2nd and 3rd Year with utmost care from any one group. The candidate shall also choose one more subject as Discipline Specific Course 2 (DSC-2) from the other group. Any subject from the three groups can be opted as DSC-1 (Main subject) but DSC-2 should not be from the same group.

Group I	Economics	Music	Physical Education	History
Group II	Mathematics	Political Science
Group III	English	Hindi	Sociology

Commerce Stream: (Total No. of Seats: 60)

Basis for Admission: The students will be admitted in B Com 1st Year based on marks secured in 10+2 examination. While preparing the final list of selected candidates, 120 point roster system of reservation will also be followed in all the admissions.

Eligibility Criteria for Admission to B.A./B.Com. Courses:

1. A pass in the 10+2 examination conducted by the HP Board of School Education or an examination accepted as equivalent there to by the various bodies of the HP University.
2. Minimum percentage of marks required for admission is as under :
 - i) B.A. (Pass Course) : 35%
 - ii) B.A. (with Maths) : 45% (in aggregate or in Maths)
 - iii) B.Com. (Pass Course) : 45% (35% for girls, 40% for students who have passed +2 with Commerce or +2 with Maths or Economics)
3. Age Limit: A student who has attained the age of 23 years (25 years for girl students) in case of first year class of +3 pattern on the first July 2024 will not be admitted. Relaxation of 3 years of age for determination of upper age limit for admission to SC/ST shall be given. The Vice-Chancellor shall have the power to permit age relaxation for reason to be recorded in writing upto a maximum of six months. 4. Admission to 2nd and 3rd Year will be given on roll-on basis. For 2nd and 3rd Year students, the provisional Admission will be given & if they fail in more than two courses, they will have to repeat previous class.

OTHER ELIGIBILITY CONDITIONS:

1. If a student has a gap of one or more years in studies, he/she will have to submit an affidavit duly attested by the competent authority as a proof of his/her activities during the gap years.
2. A student who has been expelled or rusticated from any college will not be eligible for admission to any course without the prior approval and permission of the Vice-Chancellor.

ADMISSION PROCEDURE:

1. All admissions will be done online. Every applicant should procure the Prospectus soft copy from the college website i.e. www.gdcchailkotihighalt.in by paying fee of Rs. 80/- and all the students



must apply Online for admissions as per schedule given online. The application form is to be filled carefully and after reading all the rules and eligibility conditions given in the prospectus.

2. The 1st year students will have to appear before the admission committee for verification along with all the original documents after acceptance of their admission form and fee online.
3. All the 2nd and 3rd year students will apply for roll on admissions and they must upload scanned copy of College Identity card/Examination Admit card/Certificate of Examination last passed.
4. All the students will deposit his/her fee Online after the admission forms are approved by admission committee. (In case of any query the students can contact admission guidance committee. The contact numbers of the faculty members are given on the college website).

SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION:

1. Matriculation Certificate for date of birth.
2. 10+2 Certificate.
3. Applicant's Signature.
4. Parents'/Guardian's Signature.
5. Original Character Certificate issued by the institution last attended or by a Gazetted Class-I Officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not be issued more than six months prior to the date of admission.
6. Passport size photograph.
7. H.P. Domicile Certificate.
8. Category Certificate (SC/ST & Others), if applicable.
9. Copy of Aadhar Card (UID)
10. Affidavit wherever applicable.
11. A student who has passed the previous examination from another board/university must submit original Migration Certificate.

(Note: All original certificates must be produced at the time of documents verification.)

NOTE : All the admissions are provisional subject to rules and regulations and approval of the H.P. University. The college assumes no responsibility in case the admission of a student is not approved by the University due to any reason whatsoever i.e. giving incomplete/false information/certificates, concealing necessary facts or choosing wrong combination of subjects etc. Consult the admission committee to confirm the eligibility of the candidate. Parents/Guardian of the student must accompany their wards at the time of admission.

Change of Subject/ Faculty

Change of subject/faculty is allowed only once; and that too in the first year, if s/he fulfils eligibility criteria, within 7 days of the commencement of teaching. A student is expected to be very careful while exercising the option for the first time in order to save oneself from inconvenience.

Check list for filling of admission form & procedure for admission:

1. Name & Father's Name filled in the form should be spelt in the same way as in the Matriculation certificate.
2. Registration number (For old students) should be filled carefully and legibly.
3. Go through the subject combinations carefully and seek help from the admission committee.
4. Get admission recommended from the committee concerned and finally approved from the Principal.
5. Deposit fee in the Co-Operative Bank, Chail-Koti.

A Note of Caution:

- I. Notwithstanding eligibility for admission, the Principal may refuse admission, if the conduct of a student has not been up to the mark during the previous semester.
- II. A student disqualified/expelled/rusticated by any college/university shall not be admitted to any course during the period of her disqualification.
- III. The Principal reserves the right to refuse or cancel admission without assigning any reason.
- IV. Submission of false information of any kind for the purpose of admission is a serious offence. Any such act will be viewed seriously. Penal proceedings will be initiated and admission will be cancelled forthwith.
- V. All admissions are provisional unless regularised by the University. The college shall have no responsibility, in case, the University, for any reason whatsoever, does not approve the admission of a student.

Roll-On Admission to 2nd & 3rd Year

Students of the 1st and the 2nd year will be promoted to the next year on **Roll-On basis**. However, he/she will have to fulfil all the formalities laid down by the College authorities-like filling up the admission form and depositing the prescribed fee. Students of **1st and 2nd Year** who fail in three or more courses shall be treated as failed and will not be promoted to the next class. However, the students who fail in one or two courses shall be placed under compartment and shall be promoted to the next class. However, they will have to qualify the said paper(s) in two more attempts, failing which, they shall be demoted to the previous class.

Documents Required:

1. Certificate of the latest passed exam.
2. Self-attested photocopy of Registration certificate.
3. A student cannot change DSC-I and DSC-II subjects in second and third year of the graduation degree. A student cannot opt for his/ her DSC/DSE subjects as **Generic Elective**. The students can opt for **GE** course from any one of the following courses: (1) Physical Education (2) Economics (3) Music.

Migration

No migration is allowed unless the student is registered with the H.P. University. Migration from any other College to Govt. Degree College Chail-Koti or vice versa is governed by H.P. University rules and the whole process is now done online first by the student on RME portal of HPU and then by the present college where the student is studying and finally by the college which the student intends to join. Migrated student needs to deposit the following documents in the target college at the time of admission:

- Lecture attendance statement of the previous college.
- Statement of marks obtained in Mid Term Examination.
- Character certificate from the Principal of the College last attended.

After migration has been sanctioned and notified by the H.P. University, the student must join the college within the time period specified (15 days) by the University. The college first joined is entitled to the college funds for the month in which the University sanctions the migration. The second college is not entitled to the college funds for that month or part thereof.

**Fee Structure**

Govt. Charges	B.A.			B.Com.		
	1 st Year	2 nd Year	3 rd Year	1 st Year	2 nd Year	3 rd Year
Admission Fee	25	25	25	25	25	25
Tuition Fee @Rs.Rs. 50/month (Only from Boys & Non-Himachali girls also)	600	600	600	600	600	600
Continuation Fee	10	10	10	10
University Sports Fund	15	15	15	15	15	15
Youth Welfare Fund	15	15	15	15	15	15
Holiday Home Fund	1	1	1	1	1	1
University Development Fund (others)	250	250
University Development Fund (IRDP/BPL)	100	100
College Annual/Bi-Annual Charges Library Security (Refundable)	100	100
Mid-Term Test	80	80	80	80	80	80
Magazine Fund	50	50	50	50	50	50
Identity Card	10	10	10	10	10	10
Medical Fund	6	6	6	6	6	6
Student Aid Fund	2	2	2	2	2	2
Amalgamated Fund@25/-month	300	300	300	300	300	300
Sports Fund@20/- month	240	240	240	240	240	240
Building Fund@10/- month	120	120	120	120	120	120
Furniture Repair/Replacement	10	10	10	10	10	10
Campus dev./Beautification	10	10	10	10	10	10
Book Replacement Fund	25	25	25	25	25	25
Rovers&Rangers@5/- month	60	60	60	60	60	60
Cultural Activities Fund	20	20	20	20	20	20
Computer & Internet Facility Fund	20	20	20	20	20	20
NCC Fund	10	10	10	10	10	10
PTA Fund	500	500	500	500	500	500

Practical Fee: The practical fee shall be levied on both DSC and SEC subjects @ Rs.15/- per month.

Tuition Fee: Exemption of tuition fee will be available to Himachali girls only, subject to production of Bonafide Himachali Certificate duly issued by the competent authority.

Fee to be deposited on-line:

	B.A.			B.Com.		
	1 st Year	2 nd Year	3 rd Year	1 st Year	2 nd Year	3 rd Year
University Registration fee(to be deposited online by 1st year students)	200	-----	-----	200		
Migration fee (who have passed 10+2 from Boards other than HPBSE. (to be deposited online))	200	-----	-----	200		
University Examination Fee(to be deposited online by all the students)	800+100 for each practical	800/100 for each practical	800+100 For each practical	1200	1500	1200

Consolidated Fee - At a Glance

B.A. /B.Com.1st Year (Boys & Non-Himachali Girls)

Category	Total Fee	Practical Fee for Music, Phy. Edu., and Commerce	Total Fee with Practical Fee	PTA
General	1969	180	2149	500
IRDP/BPL	1819	180	1999	500

B.A./B.Com. 1st Year Himachali Girls

Category	Total Fee	Practical Fee for Music, Phy. Edu., and Commerce	Total Fee with Practical Fee	PTA
General	1369	180	1549	500
IRDP/BPL	1219	180	1399	500

B.A./ B.Com. 2nd Year (Boys & Non-Himachali Girls)

Category	Total Fee	Practical Fee for Music, Phy. Edu.	Practical fee for Commerce	Total Fee with Practical Fee	PTA
B.A.2 nd Year	1629	180	---	1809	500
B.COM.2 ND Year	1629	-----	270	1899	500

B.A./ B.Com. 2nd Year (Himachali Girls)

Category	Total Fee	Practical Fee for Music, Phy. Education	Practical fee for Commerce	Total Fee with Practical Fee	PTA
B.A.2 nd Year	1029	180	---	1209	500
B.COM.2 ND Year	1029	-----	270	1299	500

B.A./B.Com. 3rd Year (Boys & Non-Himachali Girls)

Category	Total Fee	Practical Fee for Music	Practical fee for Physical Education	Practical fee for Commerce	Total Fee with Practical Fee	PTA
B.A. 3 rd Year	1629	180	----	-----	1809 (only Music)	500
B.Com. 3 rd Year	1629	----	-----	----	1629	500



B.A./B.Com. 3rd Year (Himachali Girls)

Category	Total Fee	Practical Fee for Music	Practical fee for Physical Education	Practical fee for Commerce	Total Fee with Practical Fee	PTA
B.A. 3 rd Year	1029	180	-----	-----	1209 (only Music)	500
B.Com. 3 rd Year	1029	-----	-----	-----	1029	500

Note: The above fee and funds are subject to change as per H.P.U./H.P. Govt. instructions.

Absent and Other Fines: B.A./B.Com. 3rd Year (Himachali Girls)

S.No.	Fee/Fine(s)	In Rupee(s)
1	Absence Fine (per period)	1/-
2	Absence Fine (per practical)	3/-
3	Late Return of Library Books (per day)	1/-
4	Late Payment of dues (per day)	1/-
5	Re-Admission Fee (first time) (On the recommendation of teachers only)	100/-
6	Re-Admission Fee (second time)	200/-
7	Duplicate Identity Card	20/-
8	Absence From House Test	10/- per paper/subject

Other Penalties

- The name of a student shall also be struck off from the college rolls, if s/he remains absent without sanctioned leave for continuous 10 days or more.
- If the name of a student is struck off, s/he must be accompanied by their parent or guardian at the time of re-admission.
- Once the name is struck off, the student must seek readmission within its seven days.
- Every student will have to obtain no-dues certificate from College Library/ N.S.S. / Sports/ Fee Clerk etc. if s/he wants to leave the college.
- The library security deposited at the time of first admission will lapse if a student does not apply for refund within one year of leaving the college.

Discipline & Conduct

The college administration has the mandate to take disciplinary action against students indulging in indiscipline, which may lead to fine, suspension or expulsion. Following acts come within the ambit of indiscipline and misconduct:

- Ragging in and around the college campus.
- Damage to college property that includes defacement of walls and damage to furniture.
- Loitering around in the campus, corridors during vacant periods, causing disturbance in teaching.
- Putting up of notice on the College Notice Board without prior permission of the administration.
- Use of mobile phones by the students in the college campus is strictly prohibited. The defaulter shall have to pay Rs. 50/- as fine and the mobile shall be confiscated.

- vi. It is expected that no student leaves the college campus before 2 p.m., except when the permission is sought from the concerned authority, for healthy academic atmosphere of the college.

Best Practices

Promoting Physical Fitness and Mental Well-being.

Objective

Objective is to promote physical fitness and mental well-being through sports activities and programmes on mental health. This approach reflects our institution's commitment to nurture the overall wellness of our students.

The context

The institution endeavours to provide a comprehensive platform for students to enhance their physical and mental health through a variety of sports activities and mindful training programmes alongside educational integration.

Practice

There is a diverse range of sports activities available to cater to the varied needs and interests of our student community. Whether a student is interested in team sports like basketball, volleyball, Kabbadi, Cricket or individual activities such as running, yoga, badminton, athletics; there is something for everyone. This diverse selection of programmes allows students to find an activity that resonates with their preferences and abilities, promoting inclusivity and participation among all students. Through collaborative events, team-building activities and student-led initiatives, we encourage students to engage with one another, fostering a sense of belonging.

Identity Card

- A student without an identity card duly signed by the Principal is deemed an outsider.
- A student is not permitted to replace photograph on the identity card.
- In case the identity card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy of this FIR appended with such request.

Leave Rules for Students

- i. A student can proceed on leave with the prior permission of the Tutor concerned, obtained on the application form but it must be signed by his/ her parent or guardian.
- ii. Once the leave is sanctioned, a student is required to inform the teachers concerned.
- iii. The Tutor concerned can sanction leave up to 7 days while leave for more than 7 days will be sanctioned by the Principal.
- iv. Leave on account of illness for more than 7 days, must be accompanied by a Medical Certificate/Registration slip.
- v. A student may proceed on any kind of leave but s/he must deposit his/her fee/fines on the appointed day and date. Otherwise his/her admission will stand cancelled. Similarly, s/he is also required to return the Library books on the due date.
- vi. Students, who represent the college in various inter-college games or other competitions, will have to get their leave sanctioned from the Dean & noted by the subject teachers concerned before their departure for the event.
- vii. No leave will be granted during the Mid Term Exam (MTE).
- viii. Leave application duly sanctioned must be dropped in the leave box installed in the college premises.



Sports

Realising the importance of physical fitness for young boys and girls, the college has taken an initiative to train and prepare the players for participation in inter-college and inter-university sports championships.

College Magazine

The college publishes its annual magazine '*Buransh*' every year to give wings to creative impulses of students that otherwise remain hidden in the inner recesses of their minds. Students, having a flair for writing, may submit their articles within the specified dates for publication in the magazine.

Scholarships/ Concessions

The State and Central Governments sponsor various scholarship schemes for students which are regulated by rules detailed on the website <https://nsp.gov.in>. Scholarship amount is paid for ten months to students of 1st year, and if the date of admission happens to be after 20th of that month, the amount is paid for only nine months. Students themselves are required to apply for scholarship online and then submit a hard copy of the form to the Scholarship Committee of the college along with requisite documents. The details of the scholarship schemes are as follows:

Sr. No.	Name of the scholarship scheme	Amount	Eligibility	Documents required
1.	Kalpana Chawala Chattervritti Yojana	15000/- p.a	Only for meritorious girls students of 10+2 board exams	<ul style="list-style-type: none"> • Passport size photograph • Aadhar card number • Himachali Bonafide • Previous year result card • Latest bank statement.
2.	Indira Gandhi Uttkrishat Chattravriti Yojana	10000/-p.a	Top 10 male students from merit list of 10+2 Arts, science and commerce	<ul style="list-style-type: none"> • Passport size photograph • Aadhar card number • Himachali Bonafide • Previous year result card • Latest bank statement.

Sr. No.	Name of the scholarship scheme	Amount	Eligibility	Documents required
3.	Mahrishi Balmiki Chatravriti Yojana	9000/-p.a	<ul style="list-style-type: none"> Bonafide Himachali girl student belonging to Balmiki families engaged in unclear occupation Clear pass in lower class examination 	<ul style="list-style-type: none"> Passport size photograph Aadhar card number Himachali Bonafide Previous year result card Latest bank statement. Certificate of parent/guardian engaged in unclear occupation. (Issued by an officer not below the rank of Tehsildar)
4.	IRDP Scholarship schemes	1200/-p.a	<ul style="list-style-type: none"> Clear pass in lower class examination Students belonging to IRDP families 	<ul style="list-style-type: none"> Passport size photograph Aadhar card number Himachali Bonafide Previous year result card Latest bank statement IRDP/BPL certificate. (Issued by an officer not below the rank of Panchayat secretary)

Sr. No.	Name of the scholarship scheme	Amount	Eligibility	Documents required
5.	Financial Assistance to Children of Armed Forces Personnel Killed/ Disabled During Different War/Operations	1200/-p.a	<ul style="list-style-type: none"> • Clear pass in lower class examination • children of armed forces personnel killed/ disabled during different war/ operations. In case of disability is below 50%, the children will get half scholarship. 	<ul style="list-style-type: none"> • Passport size photograph • Aadhar card number • Himachali Bonafide • Previous year result card • Latest bank statement.
6.	Post-matric Scholarship to SC students	250/-p.m	<ul style="list-style-type: none"> • Clear pass in lower class examination • All SC students whose parents/ guardian annual income is below 2,50,000/ p.a 	<ul style="list-style-type: none"> • Passport size photograph • Aadhar card number • Himachali Bonafide • Previous year result card • Latest bank statement. • SC certificate • Income certificate
7.	Post-Matric Scholarship to ST students	300/-p.m	<ul style="list-style-type: none"> • Clear pass in lower class examination. • All ST students whose parents/ 	<ul style="list-style-type: none"> • Passport size photograph • Aadhar card number • Himachali Bonafide • Previous

Sr. No.	Name of the scholarship scheme	Amount	Eligibility	Documents required
			guardian annual income is below 2,50,000/ p.a	year result card • Latest bank statement. • ST certificate • Income certificate • Fee slip
8.	Post-matric Scholarship to OBC Students	210/-p.m	• Clear pass in lower class examination • All OBC students whose parents/ guardian annual income is below 2,50,000/ p.a	• Passport size photograph • Aadhar card number • Himachali Bonafide • Previous year result card • Latest bank statement. • OBC certificate • Income certificate • Fee slip
9.	Dr. Ambedkar Post Matric Scholarship for Economically Backward Classes	210/-p.m	• Clear pass in lower class examination • All students belonging to general category whose income is below 1,00,000/ p.a	• Passport size photograph • Aadhar card number • Himachali Bonafide • Previous year result card • Latest bank statement. • Income certificate • Fee slip

Note: The dates for applying online for the scholarship will be notified on college notice board. Students with 75% attendance and with required pass percentage in the previous class are eligible for award of scholarship.

Clubs and Societies

With a view of encouraging students to participate in numerous academic, sports, cultural and other extension activities which are of paramount importance for their holistic development, the college has formed various clubs and societies:

1. The Literary Society
2. The Eco. Club
3. The Cultural Society
4. The Road Safety Club
5. The Red Ribbon Club
6. Health & Wellness Club/Anti-Drug Abuse Club
7. Rangers & Rovers

Each Department has its subject society which initiates & undertakes various activities to prepare the students for HPU Inter-College competitions. They are also encouraged to celebrate occasions of national importance. The activities are:

- i. Seminars
- ii. Workshops
- iii. Group discussions
- iv. Assignments
- v. Paper reading
- vi. Quiz competition
- vii. Field activities, etc.

Composition of Subject Societies:

- | | | |
|--------------------|---|--|
| 1. President | - | Head of the Department |
| 2. Secretary | - | Elected/Nominated student |
| 3. Joint Secretary | - | Elected/Nominated student |
| 4. Members | - | All students of particular Society & Subject |

Note: Activities of the societies will be organised after 1.30 p.m. On the days of functions all periods will be shortened by 5 minutes. Classes will continue as per the time table. Only the members of the club or society concerned may be exempted from taking class.

Career Counselling and Placement Cell

Career guidance cell, with the help of subject societies and under the able guidance of the Principal and committee members, helps the students choose subjects of their choice at the time of admission to first year degree course. It is mandatory for students, especially third year, to be members of this cell. They are further guided, as per their interests, regarding different career prospects and job opportunities in the administrative and professional arenas open to them. Clippings of advertisements for different posts/training programmes from various newspapers, are also displayed on the notice board for the benefit of students. Efforts are made to invite resource persons from Government Departments such as Horticulture, Tourism, Skill-development Corporation and Animal Husbandry. The students are encouraged to visit official website, <https://www.ncs.gov.in> regularly.

Composition :-



Head – Principal
Deputy Head – Senior Most Faculty
Member Secretary –
Convenor-
Member- Faculty
Member-Faculty

Women's Grievances & Redressal Cell / Internal Complaints Committee

This cell has been constituted to achieve the objective of gender equality by making the girls aware of their rights and duties. Gender disparity manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on informal and formal norms, and practices. The cell frequently organises interactive sessions with students to get an insight into women-specific problems which need to be addressed on priority basis for emancipation of women.

Composition of committee:-

Chairperson/ Presiding Officer – Shall be women employed at the senior level at the workplace amongst the employees. Two Members – Shall be amongst the employees preferably committed to the cause of women /holding experience in social work/ having legal knowledge.

Disaster Management Cell

Under Disaster Management Act 2005, a Disaster Management Cell has been formed in the college. With the help of Police Personnel and Home Guards, the members of the Cell make sincere efforts to train and produce a team of volunteers to provide assistance to the affected in the event of any natural or a man-made disaster.

Red Ribbon Club

A Red Ribbon Club, under the aegis of NSS, is working actively in the College. Any number of students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS. The club is not only educating and sensitizing college youth but also taking a lead in reaching out to the general public.

Extension Activities

N.S.S

National Service Scheme volunteers of the college work to promote social welfare activities, social awareness and national integration programmes. The unit makes sincere efforts to motivate students to overcome selfishness and be the comrades of the message that the motto of the NSS 'Not me, but you' conveys. The college has a half unit of this organisation.

Parent-Teachers' Association (PTA)

Since both parents and teachers are responsible for the welfare of the students, a Parent-Teachers' Association has been formed in the college since its inception. The main objective of this Association is to foster healthy relationship between the two stakeholders in order to promote their participation in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the college in P.T.A. meetings which are convened on regular intervals. The election to the general body of the P.T.A. is held at the start of academic session every year.

Composition of the committee:-

President
Secretary
Joint Secretary
Treasurer
Members

Alumni & OSA

An alumni and OSA is an independent organization that connects graduates of a college with each other and the institution. They help graduates find career opportunities, share their knowledge and experiences, and form new friendships and business relationships. Alumni associations also organize reunions and other events, and promote a sense of community among graduates. An Alumni Association is a development partner for the College, its students, and the community. Alumni relationships are lifelong relationships nurturing mutual support and growth. It provides a variety of benefits and services and maintains connections to their educational institution and fellow graduates. The Alumni Association aims to bring all the outstanding individuals together on a single platform. It provides a forum to form new friendships and professional relationships with people of similar background.

Alumni and OSA of this college was formed in 2023 and all the students passed out from the college are members of this association and whenever college takes any academic or management decision, advice and opinion of OSA is often taken. College OSA contributes to the development and sustainability of higher education ecosystems through industry-institute interactions, mentorship, entrepreneurship networking, research collaborations, community outreach, and financial support.

Regular Committee

S.No.	Committee	Convener	Members
1	Advisory Committee	Dr. Subhash Kapta	Dr. Ajay Kumar Dr. Amrit Singh Mehta Prof. I P Negi Dr Devender Chand Dr.Susheel Kumar Dr. Hemant Sharma Mr. Naresh Kumar (Supdt.)
2	IQAC (Internal Quality Assurance Cell)	Dr. Ajay Kumar (Co-Ordinator)	Dr. Amrit Singh Mehta Prof. I P Negi Dr Devender Chand Prof. Harinder Thakur Sh. Yoginder Shandil - Manager, Co-Operative Bank, Koti
3	Building (Repair & Maintenance) & Land Affairs Committee	Dr. Hemant Sharma	Dr. Susheel Kumar Sh. Naresh Kumar Sharma (Supdt. Grade - II)

4	Building Fund Committee	Dr. Subhash Kapta (Coordinator)	Dr. Ajay Kumar PTA President Asst. Engineer, PWD Panchayat Pradhan CSCA President
5	Prospectus Committee	Dr. Ajay Kumar	Dr Suresh Kumar Dr Devender Chand
6	Scholarship Committee	Prof. I P Negi	Prof. Harinder Thakur Mr. Y D Sharma (Clerk)
7	House Examination Committee	Dr. Hemant Sharma	Dr. Susheel Kumar Prof. Harinder Thakur
8	Time Table Committee	Prof. I P Negi	Dr. Devender Chand Prof. Harinder Thakur
9	Purchase Committee	Dr. Ajay Kumar	Dr Suresh Kumar Dr Devender Chand Sh. Naresh Kumar Sharma (Supdt. G.- II)
10	Women Cell	Prof Bobija	Mrs. Geeta Devi Mrs. Uma Devi
11	Library Committee	Dr. Amrit Singh Mehta	Dr. Devender Chand Dr Suresh Kumar Dr. Susheel Kumar Sh. Prem Lal Sharma (Assistant Librarian) Sh. YD Sharma (Clerk)
12.	CSCA Formation & Advisory Committee	Dr. Amrit Singh Mehta	Dr. Susheel Kumar Prof. Bobija
13	Career Counselling Committee	Dr. Subhash Kapta (Coordinator)	Dr. Ajay Kumar Dr. Amrit Singh Mehta Dr. Susheel Kumar Prof. Harinder Thakur
14	College Magazine Committee	Editor-in-Chief Chronicle Section English Section Planning Section Pahari Section Hindi Section	Dr Ajay Kumar Dr. Hemant Kumar Sharma Dr Suresh Kumar Dr Susheel Kumar Mehta Dr. Amrit Singh Mehta Prof. Bobija
15	NAAC Committee	Dr. Ajay Kumar	Prof. I.P. Negi Dr. Devender Singh Dr. Suresh Kumar
16	Sports Committee	Dr Devender Chand	Dr. Susheel Kumar Prof. Harinder Thakur

17	Annual Report Writing Committee	Dr. Suresh Kumar	Dr. Susheel Kumar Prof. Bobija
18	Stage Conduct Committee	Prof. Bobija	Dr Devender Chand
19	Refreshment Committee	Dr. Amrit Singh Mehta	Dr. Susheel Kumar Prof. Bobija Mr Geeta Ram Sharma (Peon) Mrs. Uma Devi (Peon) Mrs. Geeta (peon)
20	Press & Photography Committee	Dr Suresh Kumar	Dr Devender Chand Prof. Harinder Thakur
21	Youth Festival Committee	Dr. Ajay Kumar	Dr Suresh Kumar (Group –I) Dr Devender Chand Dr. Hemant Sharma (Group II, III & IV) Prof. Harinder Thakur (Sports)
22	First-Aid Committee	Prof. Harinder Thakur	Mr Y D Sharma Mr Narender Thakur(Peon)
23	Annual Prize Distribution Committee for List Preparation	Dr. Subhash Kapta	Dr. Amrit Singh Mehta Dr. Devender Chand (Academics) Dr. Hemant Sharma (Cultural/Co-curricular) Prof. Harinder Thakur (Sports)
24	Anti-Ragging Squad/Discipline Committee	Dr. Ajay Kumar	Dr. Amrit Singh Mehta Prof. I P Negi Dr. Devender Chand Dr. Suresh Kumar Dr. Susheel Kumar Prof. Harinder Thakur
25	Bus-Pass Attestation Committee	Dr. Subhash Kapta	Dr Ajay Kumar Prof. I P Negi Dr. Suresh Kumar Dr Devender Chand Prof Susheel Kumar

26	Internal complaints committee/ Sexual Harassment and Grievances Redressal Cell	Dr. Ajay Kumar	Dr. Devender Chand Prof. Bobija Sh. Prem Lal Sharma Mr. Om Prakash (Advocate) All CSCA Members Mrs. Uma Devi Mrs Geeta Devi
27	Spoken English Tutorial classes	Dr. Suresh Kumar	
28	Cell for Differently Abled Persons	Dr. Amrit Singh Mehta	Prof. Susheel Kumar
29	Disaster Management Committee	Dr Suresh Kumar	Dr Devender Chand Prof Susheel Kumar
30	Hygiene & Cleanliness Monitoring Committee	Mr. Naresh Kumar	Mr Y D Sharma Mr Krishan Singh
31	Water Conservation Committee	Dr. Susheel Kumar	Mr. Naresh Kumar Mr. Y D Sharma Mrs Geeta Devi
32	Waste Disposal Committee	Dr. Amrit Singh Mehta	Mr. Naresh Kumar Mr. Y D Sharma Mrs Uma Devi
33	Energy Conservation Committee	Dr. Susheel Kumar	Prof Harinder Thakur Prof. Bobija
34	Website Design/Maintenance	Prof. I.P.Negi	Dr. Susheel Kumar Prof. Harinder Thakur Prof. Bobija
35	Students' Grievances cell	Dr. Subhash Kapta	Dr. Ajay Kumar Dr. Amrit Singh Mehta Dr. Susheel Kumar Dr. Hemant Sharma Prof. Bobija
36	Remedial Classes	Dr. Subhash Kapta	All Teacher

Administrative Posts

S.N	Post	Convener	Members
1	Bursar	Dr. Devender Chand	
2	NEP 2020 Coordinator	Dr. Amrit Singh Mehta	
3	RUSA Coordinator	Dr. Amrit Singh Mehta	
4	NAAC Coordinator	Dr. Ajay Kumar	
5	RTI Cell	Dr. Devender Chand	Sh. Naresh Kumar (Office Suptd.)
6	AISHE Cell (Nodal Officer)	Prof I P Negi	

7	NSS Programme Officer	Dr. Susheel Kumar	
8	Women Cell	Prof. Bobija	
9	Rangers & Rovers	Prof. Harinder Thakur	Prof. Bobija

Societies

S.N.	Society/ Club	Convener	Members
1	Road Safety Club	Dr. Devender Chand	
2	Anti-Drug Abuse Club/Health & Wellness Club/ Happiness Club	Prof. I.P. Negi	Dr. Devender Chand Prof Harinder Thakur
3	Red-Ribbon Club	Prof. Bobija	Prof. Harinder Thakur
4	Literary Society	Dr Suresh Kumar	Prof. Bobija
5	Eco-Club/ Campus Beautification	Prof. I P Negi	Dr. Hemant Sharma Prof. Bobija

Subject Wise Courses for BA I

Subject	Course Code	Course Title	Course Type
English	ENG CE 101	English-1(Core English)	Compulsory
	ENG DSC 102	English Literature-1 (Essay, Stories and Poems)	DSC-1A
	ENG DSC 103	English Literature-2 (Poems, Short Stories and Essays)	DSC-1B
	ENG AECC 104	Writing Skills	AECC-2
Hindi	HIND 101	प्रयोजनमूलक हिन्दी	Core Course
	HIND 102	हिन्दी साहित्य का इतिहास	DSC-1A
	HIND 103	मध्यकालीन हिन्दी कविता	DSC-1B
	HIND 104	हिन्दी भाषा एवं सम्प्रेषण	AECC
History	HIST 101	History of India from the Earliest times up to c.300 CE	DSC-1A
	HIST 102	History of India from c.300 to 1206 CE	DSC-1B
Economics	ECONA 101	Principles of Micro Economics-I	DSC-1A
	ECONA 102	Principles of Micro Economics-II	DSC-1B
Political Science	POLS 101	Introduction to Political Theory	DSC-1A
	POLS 102	Indian Government & Politics	DSC-1B
Sociology	SOCL-A 101	Introduction to sociology	DSC-1A
	SOCL-A 102	Society in India	DSC-1B
Music(I)	MUSA 101TH	Theory of Indian Music Unit-1	DSC-1A
	MUSA 102PR	Practical(Stage Performance) Unit-2	DSC-2A

	MUSA 103TH MUSA 104PR	Theory of Indian Music General & Biographies Unit-1 Practical (Viva-voce) Unit-2	DSC-1B DSC-2B
Environmental Science	ENVS2AECC02	Environment Science	AECC
Maths	MATH-101TH MATH-102TH	Differential Calculus Differential Equations	DSC-1 DSC-2
Physical Education	PED-101TH PED-101PR (Athletic and Games-I) PED-102TH PED-102PR (Athletic and Games-II)	Introduction to Physical Education Practical Olympic Movement and Tournament Practical	DSC-1A DSC-1B

Subject Wise Courses for BA II

Subject	Course Code	Course Title	Course Type
English	ENG-CE-201 ENG-DSC-202 ENG-DSC-203 ENG-AEEC/SEC-204 ENG-AEEC/SEC-205	English-2 (Core) British Literature (Play and Novel) Literary Cross Currents Creative Writing, Book and Media Reviews Translation Studies and Principles of Translation	Compulsory DSC-1C DSC-1D AEEC/SEC-1 AEEC/SEC-2
Hindi	HIND 201 HIND 202 HIND 203 HIND 204 Or HIND 205 HIND 206 Or HIND 207	अनिवार्य हिन्दी रचना पुँज आधुनिक हिन्दी कविता हिन्दी गद्य साहित्य कार्यलयी हिन्दी अथवा हिन्दी भाषा शिक्षण अनुवाद विज्ञान अथवा सभाषण कला	Core DSC-1C DSC-1D SEC-1 SEC-2
History	HIST 203 HIST 204 HIST 213 HIST 215	History of India c.1206-1707CE History of India c.1707-1950 CE Historical Tourism An Introduction to Archaeology	DSC-1C DSC-1D SEC-1 SEC-2

Mathematics	MATH 201 MATH 202 MATH 309 MATH 310	Real Analysis Algebra Integral Calculus Vector Calculus	DSC DSC SEC SEC
Economics	ECONA 201 ECONA 202 ECONA 203 ECONA 204 ECONA 205 ECONA 206	Principles of Macro Economics - I Principles of Macro Economics - II Statistical Methods – I OR Economics of Rural Development Statistical Methods – II OR Demography Economics	DSC-1C DSC-1D SEC-1 SEC-2 SEC-3 SEC-4
Political Science	POLS 201 POLS 202 POLS 203 POLS 204	Comparative Government and Politics Introduction to International Relations Legislative Support Public Opinion and Survey Research	DSC-1C DSC-1D SEC-1 SEC-2
Sociology	SOCL 201 SOCL 202 SOCL 203 SOCL 204	Sociological Theories Methods of Sociological Inquiry Technique of Social Research Sociology of Environment	DSC-1C DSC-2C SEC-1 SEC-2
Music(I)	MUSA 201TH MUSA 202PR MUSA 203TH MUSA 204PR MUSA 205PR	Ancient Granthas and contribution of Musicologists Practical (Stage Performance) Medieval Granthas and contribution of Musicians and Musicologists Practical (Viva Voce) Value based & Practical oriented course for Hindustani Music (V/I) Presentation & Documentation-I	DSC-1C DSC-2C DSC-1D DSC-2D SEC-1

Subject Wise Courses for BA III

Subject	Course Code	Course Title	Course Type
English	ENG AEEC/SEC 301 ENG AEEC/SEC 302 ENG DSE 303 ENG DSE 304 ENG GE 305 ENG GE 306	Technical Writing Business Communication Soft Skills Academic Writing and Composition Literature from Himachal Contemporary India: Women and Empowerment	SEC 3 SEC 4 DSE 1A DSE 1B GE-1 GE-2
Hindi	HIND 301 HIND 302 HIND 303 HIND 304 HIND 305 HIND 306	रंग आलेख एवं रंगमंच भाषा कंप्यूटिंग चलचित्र लेखन समाचार संकलन और लेखन लोक साहित्य छायावादोत्तर हिन्दी कविता	SEC 3 SEC 3 SEC 4 SEC 4 DSE-1A DSE-1B

	HIND 307 HIND 308	आधुनिक भारतीय इतिहास श्रीजनतमक लेखन के विविध क्षेत्र	GE-1 GE-2
History	HIST(A) 305 HIST (A) 307 HIST (A) 317 HIST (A) 319	Modern and contemporary World History (1871-1919) -I Modern and contemporary World History (1919-1992) -II Indian History and Culture Introduction to Indian Art	DSE-1A DSE -1B SEC – 3 SEC – 4
Economics	ECONA 301 ECONA 302 ECONA 303 ECONA 304 ECONA 305 ECONA 306 ECONA 307 ECONA 308 ECONA 309 ECONA 310 ECONA 311 ECONA 312 ECONA313 ECONA314	(One of the following) Indian Economy Economic History of India 1857-1947 Economy of Himachal Pradesh Basic Econometrics (One of the following) Development Economics International Economics Mathematical Economics Economic Systems (One of the following) Research Methodology Public Finance (One of the following) Money and Banking Project Work Economy of Himachal Pradesh (One of the following) Indian Economy Environmental Economics Development Economics	DSE 1 DSE II SEC III SEC IV GE 1 GE II
Political Science	POLS 301 POLS 302 POLS 303 POLS 304	Themes in Comparative Political Theory Democracy and Governance Democratic Awareness through Legal Literacy Conflicts and Peace Building	DSE 1A DSE 2B SEC 3 SEC 4
Sociology	SOCL-A301 SOCL-A302 SOCL-A 304 SOCL-A 305 SOCL-A307	Social Demography Theory and Practice of Development Marriage family and Kinship Social Stratification Polity and society in India	SEC-3 SEC- 4 DSE- 1A DSE 2A GE -01
Mathematics	MATH 301 MATH 304 MATH 313 MATH 317	Matrices Numerical Methods Probability and Statistics Transportation and Graph Theory	DSE DSE SEC SEC

Courses Offered to Commerce students in 1st, 2nd and 3rd year:

B.com 1st Year	Course code	Title of the course	Course Type
	BC 1.1	FINANCIAL ACCOUNTING	CORE COURSE-1
	BC 1.2	BUSINESS ORGANISATION AND MANAGEMENT	CORE COURSE-2
	BC 1.3	BUSINESS LAW	CORE COURSE-4
	BC 1.4	BUSINESS STATISTICS AND MATHEMATICS	CORE COURSE-5
		ENGLISH-1	CORE COURSE-3
		HINDI-1	CORE COURSE-6
	Apart from these courses two AECC courses will be offered in 1 st Year		
B.com 2nd Year	Course code	Title of the course	Course Type
	BC 2.1	COMPANY LAW	CORE COURSE-7
	BC 2.2	INCOME TAX LAW AND PRACTICE	CORE COURSE-8
		ENGLISH-II	CORE COURSE-9
	BC 2.3	COMPUTER APPLICATIONS IN BUSINESS	SEC-1
		HINDI-II	CORE COURSE-10
	BC 2.4	CORPORATE ACCOUNTING	CORE COURSE-11
	BC 2.5	COST ACCOUNTING	CORE COURSE-12
	BC 2.6	E-COMMERCE	SEC-2
B.com 3rd Year	Course code	Title of the course	Course Type
	BC 3.1 (a)	HUMAN RESOURCE MANAGEMENT	DSE-1
	BC 3.2 (a)	CORPORATE GOVERNANCE AND AUDITING	DSE-2
	BC 3.3	ENTREPRENEURSHIP	SEC-3
	ECONA-313	ECONOMY OF HIMACHAL PRADESH	GE-1
	BC 3.5 (c)	MANAGEMENT ACCOUNTING	DSE-3
	BC 3.6 (a)	INTERNATIONAL BUSINESS	DSE-4
	BC 3.7	PERSONAL SELLING AND SALESMANSHIP	SEC-4
	ECONA-314	INDIAN ECONOMY	GE-2



Dr. Deepshikha
Principle



Dr. Suresh Kapta
Associate Professor,
History



Dr. Ajay Kumar
Assistant Professor,
Commerce



Dr. Amit Mehta
Assistant Professor,
Sociology



Dr. Devender Sharma
Assistant Professor,
Political Science



Dr. Hemant Sharma
Assistant Professor,
Music



Dr. Suresh Kumar
Assistant Professor,
English



Dr. Susheel Mehta
Assistant Professor,
Economics



Prof. Harinder Thakur
Assistant Professor,
Physical Education



Prof. Bobija
Assistant Professor,
Hindi



Prof. Inder Prakash
Assistant Professor,
Mathematics



Sh. Prem Sharma
Assistant Librarian



Sh. Naresh Sharma
Superintendent Grade-II



Sh. Yamuna Dutt Sharma
Clerk



Krishan Singh
Peon cum Chowkidar



Geta Devi
Peon



Uma Devi
Peon



Narender Thakur
Peon cum Chowkidar



Ragging- A Punishable Offence

Prohibition of Ragging Under H.P. Educational Institutions (Prohibition of Ragging) Act, 2009 defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs. 50,000/- or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, s/he shall be dismissed immediately from the college and such student will not get admission in other colleges for a period of three years from the date of her/ his dismissal from the college.

Anti-Ragging Squad/ Monitoring Cell

An Anti-Ragging Squad/ Monitoring Cell, with Principal as the Chairperson, is formed to sensitize students about the menace of ragging which has tarnished and marred the name of many reputed institutions by affecting lives of new entrants. Following measures are taken to ensure safe environs for the seekers of higher education:

- Putting up of notices for making students aware of the consequences of indulging in any form of ragging.
- Displaying of names and phone numbers of members of anti-ragging squad at vital points of the college.
- Regular counselling sessions for students by members of the Anti-ragging committee/ squad.
- At the time of admission, an undertaking is sought from the parents barring their ward(s) from indulging in ragging and any other illegal activity failing which strict disciplinary action will be initiated by the college administration.

Anti Ragging Squad
Dr. Deepshikha Bhardwaj
94186-73984

Name of Staff Members	Contact Number
Dr. Subhash Kapta	94180-77616
Dr. Ajay Kumar	94188-38553
Dr. Amrit Singh Mehta	86288-72016
Prof. IP Negi	86268-32131
Dr. Devender Chand	90153-50684
Prof. Susheel Kumar	88945-78569
Dr. Suresh Kumar	70188-03587
Dr. Hemant Sharma	94183-24944
Prof. Harinder Thakur	98167-69483
Prof Bobija Sharma	62390-07461

Annual Schedule for Session 2024-25

Summer Vacations	18.06.2024 to 12.07.2023 (25 days)
Admission Schedule	06.006. 2024 to 15.07.2024
Principal's Address to the students	03.08.2024
PTA General House	05.08.2024
CSCA Election & Oath Taking Ceremony	To be notified by HPU
Annual Athletic Meet	29.08.2024
Teacher Day	05-09-2024
Hindi Diwas	14-09-2024
Literary Society	In the month of October
Diwali Break	29.11.2024 to 02.11.2024 (5 days)
Red Ribbon Club	1-12-2024
NSS Annual Special Camp	December 2024
Winter Vacations	01.01.2025 to 04.02.2025 (35 days)
Annual Prize Distribution Function	February 2025
Examination & Evaluation Work	01.04.2025 to 14.05.2025 (44 days)

Note: All dates are tentative subject to change.

Disclaimer

The Prospectus is for the purpose is information only. Although, every effort has been made to provide reliable and accurate information, yet the college administration cannot be held morally and legally responsible for any error/ discrepancy at any stage of compilation and printing. Various contents are subject to change as per the notifications and guidelines of HPU and Department of Higher Education, Govt. of Himachal Pradesh. The final authority of interpretation and judgment rests with the Principal and the college Advisory Committee.

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For More Information Contact:

GDC Chail-Koti, District Shimla, HP- 171012

Phone: 0177-2733491, 0177- 2922500

Email: principalgdc2014@gmail.com, gdcchailkoti-shi@hp.gov.in

Ragging- A Punishable Offence

Prohibition of Ragging Under H.P. Educational Institutions (Prohibition of Ragging) Act, 2009